

How to complete the International Travel Risk Assessment – Green form for year/semester/summer abroad

The green form is for travel outside of Great Britain if the FCDO does not advise against travel and ALL Crisis24 risk ratings are **3.0 and below**.

International Travel Risk Assessor section – you are the assessor so complete the form with your details and your travel plans.

- **Additional forms to be completed:** –
 - Request to Travel form
 - Student Off-site Activities Health Declaration Form

Risk considerations section –

It is important that you, the traveller understand the nature of the risks and potential impact and that you will take reasonable precautions to avoid putting yourself or anyone else at risk. Please review the bullet points listed on the form and pay particular attention to the following points:

- Any travellers who have a pre-existing medical conditions/ allergies/ pregnant or new and breast-feeding parents have considered how their medical condition/ requirements will be managed and have appropriate arrangements in place.
- Individuals are not travelling against medical advice.
- Any additional needs of traveller have been discussed and considered prior to departure.

Details on finding information on potential risks are included here:

- FCDO Travel Advice for your destination
- Crisis24 website - <https://crisis24horizon.com/app/login>
 - Select “Intelligence” from the menu on the left, and then ‘Local intelligence’
 - Search for your host country via the search bar
 - Click on the name of the country to view the relevant information and download the Country, Health and Security Brief (top right)

Emergency Contact Information and Planning section – please complete with details about your emergency contact information.

- Swansea University contact – insert the contact information for the Go Global Tam
 - Go Global Team
 - +44 1792 205678
 - studyabroad@swansea.ac.uk
- Accommodation details – if known, please insert the details, if not, you will need to complete this prior to travel.
 - Address
 - Phone number
- Emergency contact – DO NOT COMPLETE - already completed with Swansea University’s details.
- Personal Emergency contact – insert the contact information of your emergency contact e.g. parent or guardian.

Declaration section – read, understand, sign and date this section:

- Full name
- Electronic signature
- Faculty
- Date you completed the form.

Authorisation to Travel section – DO NOT COMPLETE THIS SECTION – this section will be completed by SU staff reviewing your permission to travel documents.

Useful links:

- [Swansea University Health and Safety webpages](#)
- [FCDO Travel Advice webpages](#)
- [Crisis24](#)
- [SafeZone App](#)
- [Risk Monitor Traveller](#)